

SUNDAY, SEPTEMBER 28, 2008

FROM 11:00 AM TO 6:00 PM

Folsom Street between 7th & 12th and
Numbered Streets between Harrison & Howard



Folsom Street Events
965 Mission St STE 200
San Francisco, CA 941032969
tel: (415) 777-3247
fax: (415) 777-3248

PLEASE PRINT CLEARLY

A#		R#		B#	
ORGANIZATION OR GROUP NAME:			DAY PHONE #:		
PRESIDENT:			FAX #:		
ADDRESS:			EVENING PHONE #:		
CITY:		STATE:		WEB SITE:	
ZIP:		COUNTRY:		E-MAIL ADDRESS:	
AUTHORIZED INDIVIDUAL RESPONSIBLE FOR BOOTH THE DAY OF FAIR:			PHONE # ON MORNING OF FAIR:		
ALTERNATE AUTHORIZED INDIVIDUAL RESPONSIBLE FOR BOOTH THE DAY OF FAIR:			PHONE # ON MORNING OF FAIR:		

Each booth operator must have 501(C)3 non-profit status to be considered. Please include a copy of your IRS determination letter. Is your determination letter enclosed? Yes__ No__
If no, why? _____

Has your group operated a FSE beverage booth beverage before? Yes __ No__
If yes, which event and when? _____

Has your group operated a beverage booth beverage for other events? Yes __ No __
If yes, which event and when? _____

If your organization is selected as a beverage booth operator, you will have to abide by the rules set forth by FSE, which will include but are not limited to the following:

1. The individual responsible for booth the day of the fair AND the alternate individual responsible for booth the day of the fair MUST attend the beverage booth orientation meeting! We recommend that the president or other executive committee member attend as well.
2. At least one authorized individual named above must arrive on the fairgrounds by 6:45 AM. Failure to have an authorized individual on site or late arrival will result in the closure of your booth for the day.
3. The booth operator must staff the booth from 6:45 AM until signed off by FSE, typically before 8:00PM.
4. At least two staff members must stay at booth after the fair for inventory and to load unsold product onto trucks.
5. The booth operator must provide staff who are fully aware of all FSE rules, regulations, and penalties.
6. The booth operator is responsible for the removal of all debris.
7. The booth operator must provide the following items for use at your booth during the fair:

- 4 Large Plastic Barrels
- An extra table for counting money
- Containers for tips, etc.
- Hand cleaning equipment as stated by the health department (regulations provided with contract)
- 2 Wooden Pallets
- 2 LargeTarpaulins

Applications must be received by 5:00 P.M., August 1.
Applications may be hand delivered to our mailing address until the deadline.
Determination letters will be mailed to ALL applicants by August 20.

It is understood that violation of these rules will jeopardize any future participation in FSE events.

SIGNATURE PRINT NAME AND TITLE DATE